

ADMINISTRATIVE POLICY

1/LRS

SUBJECT:	LICENSEE RETAIL STORES (LRS) REZONING POLICY	
DATE OF ISSUE:	MARCH 8, 2005	ORIGIN: ADMINISTRATION

General Characteristics

The following will be considered by staff and referred to Council when reviewing rezoning applications for new LRS facilities.

- The store should be in an established retail location or shopping centre to minimize nuisance to nearby neighbours. This may be within a centre as identified in the *Official Community Plan*, within a commercial area identified in a local area plan or in a location zoned for other retail use.
- Pedestrian entrance to the store should be from an existing street frontage or from within an existing shopping centre.
- The store should be at least 200 metres from an elementary or secondary school.
- Generally, the store should be at least 200 metres from an existing Licensee Retail Store, BC Liquor Store, and wine or beer store. A reduced distance may be warranted in locations such as neighbourhood or district centres or where significant roads or geographic features bisect an area.
- For applications with street frontage, the applicant should undertake a *Crime Prevention Through Environment Design (CPTED)* review and indicate, as part of their application, how CPTED guidelines will be observed.
- Revitalization of a heritage building and/or improved shop frontage on a street is encouraged.

Approved Process

- Owners/occupiers within a 180 metre radius shall be notified of the application.
- The application will be referred to School District No. 61 and 63 and Saanich Police for up to 30 days, to ensure that their comments are considered in Council's decision.
- Prior to submitting an application, the applicant is expected to discuss the proposal with the local neighbourhood association and hold at least one information meeting.